

BY-LAWS



**CARO CHAPTER
NATIONAL HONOR SOCIETY**

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ARTICLE I. Name and Purpose

- Section A. The name of this organization shall be the Caro Chapter of the National Honor Society
- Section B. The purpose of this Chapter is to: (1) Provide honor for junior and senior students; (2) Create enthusiasm for scholarship; (3) Stimulate a desire to render service; and promote leadership in the school and community; and (4) Develop character in the students at Caro High School.

ARTICLE II. Chapter Advisor

- Section A. The chapter advisor shall be appointed by the principal.
- Section B. The chapter advisor shall be responsible for the direct, day-to-day supervision of the chapter and act as a liaison between faculty, administration, students, and community.
- Section C. The chapter advisor shall maintain files on membership, chapter history, activities, and financial transactions. The chapter advisor shall send the annual activity report to the national office.
- Section D. The chapter advisor shall regularly review each member for compliance with Society standards and obligations.
- Section E. The chapter advisor shall help the chapter officers understand and carry out their duties.

ARTICLE III. Faculty Council

- Section A. The faculty council shall consist of five voting faculty members appointed annually by the principal. No principal or assistant principal may be included on the faculty council.
- Section B. The term of the faculty council shall be one year. Members may be appointed for consecutive terms.
- Section C. The chapter advisor shall be an ex-officio, non-voting sixth member of the faculty council.
- Section D. The faculty council shall meet at least once a year to select members and to consider dismissal, non-selection, and warning cases.

ARTICLE IV. Membership

- Section A. Selection for membership is by faculty council and is based on outstanding scholarship, character, leadership, and service. Once selected, members have a responsibility to continue to demonstrate these qualities.
1. Members must maintain a GPA of 3.5 or better in order to retain membership.
 2. Students must follow the rules set forth in the by-laws.
- Section B. Candidates become members when inducted at the annual induction ceremony.
- Section C. A National Honor Society member who transfers from another school and brings a letter from the former principal or chapter advisor to the new school advisor shall be accepted automatically as a member in the new school's chapter. Transfer members must meet the new chapter's standards within one trimester in order to retain membership.
- Section D. Members who resign or are dismissed are never again eligible for membership or its benefits.

ARTICLE V. Selection of Members

- Section A. To be eligible for membership, the candidate must be a member of the junior or senior class.
- Section B. Candidates must have an accumulative GPA of 3.5 or better at the end of the sixth trimester of high school in order to be considered for induction into the NHS.
1. Students who are inducted must maintain a 3.5 GPA throughout their high school career in order to retain membership in the Society.
- Section C. Candidates will be required to fill out an electronic application and write an essay responding to a given prompt to be considered for membership.
- Section D. Candidates who meet the GPA requirements will be evaluated on character by staff, advisors of a student/school related activity, coaches, and administrators. Students will be evaluated according to the following scale: 10-superior, 9-outstanding, 8-very good, 7-good, 6-average, 5-weak, 4 or less-poor.
1. An overall rating (average) of seven and a half (7.5) is required for membership. A student must have at least four

ratings to be eligible. Negative comments on the character sheets will be evaluated by the Faculty Council and may serve as a reason to refuse a student membership in NHS even if their overall rating (average) is 7.5 or more.

2. In addition, part of the selection process looks at discipline referrals. The candidates cannot have more than three violations from level I in the student handbook. The candidates cannot have more than two violations at level II in the school handbook. The candidates cannot have any violations at level III or IV in the school handbook.
3. If a candidate falls below the discipline standard (as stated in part ii) because of behavior violations during their Freshman and/or Sophomore year, they may be invited to join the NHS their Senior year with the additional requirement of writing a letter to the faculty council which explains what they have learned from their actions and how they have grown.

Section E. The Faculty Council will evaluate the leadership and service activities after each candidate has successfully met and fulfilled Sections A, B, C, and D.

Section F. The selection of members will be by a majority vote of the Faculty Council.

Section G. The decision of the Faculty Council is final. It will not be overturned.

ARTICLE VI. Dismissal

Section A. Failure to maintain required scholastic average: If a member's GPA falls below 3.5 they will be promptly placed on warning and notified in writing that their membership depends upon them maintaining the necessary GPA. They have until the end of the next trimester to remove that deficiency and if their GPA again falls below the requirement, they are subject to dismissal.

1. If a senior member's GPA falls below 3.5 in their third trimester, they shall not wear the NHS emblem at graduation activities.

Section B. Failure to adhere to school policy as stated in the High School Student Handbook: A student shall be notified in writing by the advisor of their possible dismissal from the Society and must meet with the advisor within three (3) days of receiving their notice. At

this meeting, the student must make known their intent concerning membership.

1. Students not wishing to remain members will, at that meeting, submit a letter of withdrawal from the Society and will return their membership certificates, cards, and pins without a hearing.
2. Students who wish to remain members will submit a letter to the Faculty Council to explain their actions. The Faculty Council will then meet to discuss and respond promptly with their decision regarding the student's membership status.

Section C. Failure to demonstrate leadership, character, and/or service (including NHS activities as stated in Articles VIII and IX) may result in a period of warning, restorative practice, and/or dismissal which will depend upon the severity of the infraction and be made on a case-by-case basis. While on warning, a student will not be able to participate in school sponsored NHS activities. If a failure to demonstrate leadership, character, and/or service occurs a second time, the student will be considered for dismissal by the Faculty Council via dismissal hearing.

Section D. A member who has been dismissed may appeal the decision of the Faculty Council under the same rules for disciplinary appeals in the school district.

ARTICLE VII. Chapter Officers

Section A. The officers of this chapter shall be president, vice-president, secretary, treasurer, and sergeant at arms.

Section B. Students wishing to hold office on the executive committee will fill out an application at the end of their junior year. These applications will be reviewed and officer positions will be voted on if necessary.

Section C. The office of vice-president shall succeed the office of the president.

Section D. The office of treasurer shall be a one-year term.

Section E. It shall be the duty of the president to preside at the meetings of this chapter.

Section F. The vice-president shall fill the chair of the president in their absence.

Section G. The chapter secretary shall keep the minutes of meetings, a record of all business, and all records on file.

Section H. The treasurer shall receive and disburse all funds of the chapter and

keep an accurate account of receipts and disbursements in accordance with school regulations.

Section I. The executive committee shall consist of the officers of the chapter and the chapter advisor.

Section J. The executive committee shall have general supervision of the affairs of the chapter between its business meetings, make recommendations to the chapter, and determine and perform other duties. All actions and recommendations of the executive committee shall be subject to review of the chapter membership.

ARTICLE VIII. Meetings

Section A. The regular meetings of the executive committee of the chapter shall be scheduled monthly during the school year at a time designated by the advisor and approved by the principal. If the current business involves the general membership, they will be notified by school announcement.

Section B. Members are required to attend all meetings unless circumstances necessitate an absence or they have approved their absence with the advisor in advance.

Section C. Special meetings may be called by the President with the consent of the advisor; or by the advisor.

Section D. All meetings shall be under the sponsorship of the advisor, the principal, or some member of the faculty selected by either of these people.

ARTICLE IX. Schedule of Activities

Section A. This chapter shall have two or more service projects each year. All members shall have the responsibility for participating in these service projects or serving on at least two other committees throughout the year.

Section B. A member must display leadership through participation in NHS functions and community service actions.

Section C. Attendance at induction is mandatory unless absence is approved in advance.

ARTICLE X. Local Chapter Dues

Section A. Dues for all members shall be \$20.00 each year. This is due before

the Induction Ceremony and is payable to Caro High School National Honor Society.

ARTICLE XI. Official Insignia

- Section A. This organization shall have an official emblem selected by the National Council. The emblem shall be uniform.
- Section B. Each active, graduate, or honorary member shall be entitled of wear this emblem.
- Section C. Any member who resigns or is dismissed shall return the emblem to the chapter advisor.
- Section D. The motto of the National Honor Society shall be Noblesse Oblige, the French phrase meaning “Nobility Obligates.”
- Section E. The official colors of the National Honor Society shall be blue and gold.