



Caro Community Schools
301 N. Hooper St
Caro, MI 48723
(p)989-673-3160 ~ (f)989-673-6248
George Rierson, Superintendent

NOTICE OF VACANCY

DATE POSTED: July 15, 2025

POSITION: **Paraprofessional** - (multiple positions available)

LOCATION: McComb Elementary School or Schall Elementary School

ESSENTIAL DUTIES & RESPONSIBILITIES:

1. Provide support for students in the education setting.
2. Use appropriate strategies and techniques to support individual students' needs.
3. Use age and developmentally appropriate instructional procedures and reinforcement techniques.
4. Communicate with and follow the directions of classroom teacher.
5. Give input and share ideas at team meetings.
6. Other duties as assigned by immediate supervisor.

OTHER SKILLS & ABILITIES:

1. Ability to assume responsibility for supervising students.
2. Ability to develop effective working relationships with students, staff & the school community.

QUALIFICATIONS:

1. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.
2. Must meet paraprofessional qualifications for Caro Community Schools.
3. Must pass ETS assessment or have associates degree or higher.
4. Such alternatives to the above qualifications that the Administration may find appropriate and acceptable.

EDUCATION AND/OR EXPERIENCE:

1. Must have high school diploma or general education degree (GED).
2. Experience with Multi-Tiered System of Supports (MTSS) (preferred).

SEND COVER LETTER OF INTEREST AND RESUME INCLUDING REFERENCES TO:

Caro Community Schools
Attn: Kristen Stein
301 N. Hooper Street
Caro, MI 48723
kstein@carok12.org

DEADLINE: July 27, 2025 or Until Filled