



Caro Community Schools
301 N. Hooper St
Caro, MI 48723
(p)989-673-3160 ~ (f)989-673-6248
George Rierson, Superintendent

NOTICE OF VACANCY

DATE POSTED: August 30, 2023

POSITION: **Bus Paraprofessional** – AM and PM Run – Multiple Positions Available

START DATE: 2023-2024 School Year

ESSENTIAL DUTIES & RESPONSIBILITIES:

- 1) Provide support for students during morning and afternoon bus transportation.
- 2) Use appropriate strategies and techniques to support individual students' needs.
- 5) Communicate with parents via communication log.
- 7) Other duties as assigned by immediate supervisor.

QUALIFICATIONS:

- 1) To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.
- 2) Must meet paraprofessional qualifications for Caro Community Schools.

OTHER SKILLS & ABILITIES:

- 1) Ability to assume responsibility for supervising students.
- 2) Ability to develop effective working relationships with students, staff & the school community.

MAIL OR EMAIL LETTER OF INTEREST TO:

Caro Community Schools
Attn: Kristen Stein
301 N. Hooper Street
Caro, MI 48723
kstein@carok12.org

DEADLINE: September 10, 2023 or Until Filled